

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
15 SEPTEMBER 2021  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on September 15, 2021 at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault  
Village Police Chief: John Del Gardo  
Village Engineer:  
Village Counsel: Jennifer Herodes,  
Clerk & Treasurer: Michelle Chiudina  
Deputy Clerk-Treasurer:

Absent:

Todd Atkinson  
Gregory Folchetti  
  
Donna Milazzo

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

**Regular Meeting**

1. Monthly Reports

- 1.1. Police Report, August, 2021. Chief John Del Gardo delivers the Police Report for August, 2021. Trustee Boissonnault inquires about the rabid groundhog and how the police handle them. Chief Del Gardo explains that the animal is put down humanely and disposed of and notes that this incident occurred on Prospect Street. Trustee Bryde asks for clarification about the disputes, and Chief Del Gardo notes that these are all kinds of disputes and 5 of them from one party. Trustee Bryde asks if the disputes clear up by the time an officer arrives and Chief Del Gardo confirms this. Trustee Bryde asks what a welfare check is and what the officer does. Chief Del Gardo explains that if someone hasn't seen a person, they ask the police to go check that person's home to ensure they are safe, but there are always different outcomes. Trustee Bryde inquires about the down wires and Chief Del Gardo notes that these were on Oak Street and Marvin Avenue but the wires were from satellite dishes that are no longer in use. Trustee Bryde requests more information about the stolen vehicle, and Chief Del Gardo informs the Board that the vehicle was stolen for 10 seconds as someone broke into the Waste Water Treatment Plant and stole the vehicle. He continues explaining that the person drove the car around the loop and crashed the car in a barrier within the plant and then ran. Trustee Bryde notes that the number of speeding tickets has decreased from last month, and asks if these incidents are all around the Village; Chief Del Gardo confirms this. Trustee Bryde notes the number of cell phone tickets and asks how do people react. Chief Del Gardo discusses the various excuses that people use and Counsel Herodes confirms these excuses as well as adds other excuses. Trustee Bryde notes that the number of handicapped parking tickets went up and she is happy to see that people are receiving tickets for this. Trustee Bryde notes the number of unlicensed driver tickets and drivers without seatbelts, and asks how do the officers catch these people. Chief Del Gardo states that most of the time, the driver is stopped for something else, but sometimes an officer can see someone driving without one, especially if the buckle is hanging. Trustee Bryde asks for an itemized list of the vehicle repairs, and Chief Del Gardo explains that the repairs were routine maintenance, a tire sensor, an oil change and a battery. Trustee Bryde recalls a conversation with Officer Ruben about the bike patrol and notes that the community is loving seeing the officers on bikes. Trustee Bryde notes the uniform traffic tickets are down from previous months. Trustee Gaspar asks about the local ordinance stop and Chief Del Gardo states that this was for public intoxication. Chief Del Gardo asks if the Village is responsible for putting up "No Parking" signs for the Fall Festival and recalls the ordinance goes into effect Saturday after midnight and the towing of vehicles begins in the morning. Mayor Schoenig states that he will

handle the “No Parking” signs for the meters. Trustee Bryde asks if Mrs. Marano has coordinated with Chief Del Gardo on patrol for the event and Chief Del Gardo confirms that his officers are ready. Mayor Schoenig asks if Chief Del Gardo has seen the new ticket books that the Court is ordering for the officers and Chief Del Gardo confirms this and found everything in order. Mayor Schoenig motions to accept the Police Report for August, 2021, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

- 1.2. Code Enforcement Report, August, 2021. Code Enforcement Officer, Mr. Bill Scorca delivers the Code Enforcement Report for August, 2021. Mr. Scorca informs the Board of the projects in the Village, including Carmel Avenue Bridge, First Baptist Church, 530 North Main Street, 22 Eastview Avenue, and a runoff issue at 10-12 Prospect Street due to an unpaved driveway. Trustee Gaspar notes that there are other unpaved driveways that should also be addressed by changing the Village ordinance to require paving the first car length or twenty feet of a driveway. Mr. Scorca also discusses the issues at the 22 Center Street driveway. He also shares with the Board the status of the projects at 85 Main Street, General Bake Shop, 861-869 Route 22, and 864 Route 22. Trustee Bryde notes the increase in violations and Mr. Scorca states that himself and Building Inspector, Joe Hernandez, are catching people doing work without a permit and is monitoring other projects in the Village to ensure property owners are getting permits. Mayor Schoenig motions to accept the Code Enforcement Report for August, 2021, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
2. Fall Festival - Parking Meters. Mayor Schoenig requests that the meters be covered on Saturday night, September 18, 2021 to ensure there are no cars on Main Street for the Fall Festival on September 19, 2021. Clerk Chiudina will send out a mass email with information regarding the Fall Festival and the closing time of Main Street. Trustee Bryde asks what the Board will be doing as a booth for the festival and Mayor Schoenig requests that Clerk Chiudina asks the developer for the Urban Renewal Project drop off some poster board size renderings of the plans for Main Street and Marvin Avenue to be displayed at the Fall Festival.
3. Wells Park Closing Date. Clerk Chiudina informs the Board that there have been several inquiries to use the park in October. Trustee Boissonnault notes that the park normally closes Columbus Day Weekend but believes the closing date should be the end of October. Trustee Boissonnault also notes that there have been a lot of people in the park, mostly families and people riding their bikes on the blacktop areas. Clerk Chiudina informs the Board that she spoke with the Town of Southeast Recreation Department and they will allow the Village to put a camera up on their building to get another angle of the park. Deputy Mayor Piccini asks about the status of the Bike Path Connector Project and Clerk Chiudina reminds the Board of the previous meeting where Village Engineer Mr. Todd Atkinson stated he was working on a bid proposal to send out. Trustee Boissonnault motions to close Wells Park on November 1, 2021, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.
4. Survey Quote for 25 Marvin. The Board reviews both of the quotes. Mayor Schoenig motions to go with the Batey & Watson quote, for \$6,500 Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
5. Resolution 091521-1: SAM Grant Submittal – Infrastructure & Equipment Initiative. Mayor Schoenig motions to approve Resolution 091521-1 to submit the grant application for Infrastructure & Equipment Initiative, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.
6. Correspondence Sent & Received for August, 2021. Trustee Bryde explains item #8 to the Board regarding the Court Audit, and she notes it will be different from previous years according to Court Clerk Lowe. Trustee Bryde notes that item #9 is an invitation to attend a 9/11 service at the Elk’s Club, which she attended and it was lovely. Mayor Schoenig motions to approve the Correspondence Sent & Received for August, 2021, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.
7. Minutes for Approval – September 1, 2021. Trustee Bryde motions to approve the Minutes from the September 1, 2021 Meeting, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.
8. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order. Mayor Schoenig thanks Trustee Bryde.

8.1. A -	GENERAL FUND	\$38,553.48
8.2. C -	REFUSE & GARBAGE	3,283.02
8.3. EN -	ENGINEERING FEES ESCROW ACCT	11,425.00
8.4. F -	WATER FUND	13,419.18
8.5. G -	SEWER FUND	121,711.72
8.6. TA -	TRUST & AGENCY	6,570.36

---

Total Vouchers Payable \$194,962.76

Mayor Schoenig motions to approve the vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.

9. Other Business.

- 9.1. Deputy Mayor Piccini asks Clerk Chiudina for an update on the refuse bid. Clerk Chiudina states that a few companies have reached out to clarify some items and asked questions but no formal bids have been submitted.
- 9.2. Trustee Gaspar notes the incorrect address on the Engineering Report for 50 Main Street, and Clerk Chiudina did reach out to the company but has no update. Trustee Gaspar asks about the crack gauges and Clerk Chiudina states that she did report the movement to the Engineer but he has not returned to check the gauges. Trustee Gaspar recalls the email from the Building Department to the owner of 530 North Main Street and the punch list items before a stop work order is issued in 7 days. Trustee Gaspar notes the site plan modifications and cosmetic details. Mayor Schoenig spoke with Building Inspector Hernandez and believes everyone is on the same page and the property owner understands the need for a blower door test, ADA compliance on doors, and that he will not get a Certificate of Occupancy unless these items are done.
- 9.3. Trustee Bryde asks about the status of training with PACE, and Mayor Schoenig recalls an email from the Planning Board requesting that the training be set up for a Tuesday at 7 PM. Mayor Schoenig asks the Board to come up with dates that are on a Tuesday that work for them. He also asks Trustee Gaspar to work with PACE on securing a date. Mayor Schoenig mentions that this will not be on Zoom and must be an in-person training. Trustee Bryde recalls the Zoom meeting she was on this morning with the Community That Cares. Trustee Bryde mentions that herself and Mayor Schoenig attended the morning VFW 9/11 Ceremony at Electrozone Field and recalls the dignitaries that were in attendance as well for that ceremony and the 9/11 Memorial Service at the Elk's Lodge.
- 9.4. Trustee Boissonnault asks Clerk Chiudina about the check for the damaged equipment for \$4,210.10. Clerk Chiudina recalls the conversation with the insurance company and will confirm if there is anything the Village can do to request a reimbursement for the \$1,000 deductible that the Village will not receive; either through the Putnam Community Foundation or other means. Trustee Boissonnault discusses the estimate for the AV equipment for the park. Mayor Schoenig asks how long will it take to get everything and Trustee Boissonnault believes that the items could be delivered in less than a month. Equipment will be newer and better and hopes to order the items around January or sooner. Trustee Boissonnault motions to replace the damaged AV Equipment not to exceed \$5,300, Mayor Schoenig 2<sup>nd</sup>, all in favor 5 to 0.

10. New Business.

- 10.1. Trustee Bryde notes the ribbon cutting for the Brewster Public Library at 11 AM on Saturday September 18, 2021, and states that the entire Board has been invited.
- 10.2. Trustee Boissonnault states he was contacted by a Girl Scout Troop to decorate the Christmas tree and he will work with the Troop in regards to dates to decorate.
- 10.3. Mayor Schoenig informs the public that the Fall Festival is on Sunday, starting at 10 AM, but he will be arriving earlier to set up the booth and will display new drawings for the Urban Renewal Project. Deputy Mayor Piccini asks if these are the drawings from the prior meeting and Mayor Schoenig notes that these will be new drawings. Clerk Chiudina received a link for the new application and will send it out to the Village Board to view.

11. Public Comment

- 11.1. Town of Southeast Board member, Mr. John Lord, asks what the Village Board's stance is on the resolution being proposed to have sales tax be shared amongst the Town and Villages in Putnam County. Mayor Schoenig states that it was not reviewed by the Board as it needs to be reviewed by Counsel. Mayor Schoenig asks Mr. Lord how the sales tax will be split, and Mr. Lord believes it will be by population possibly. Mayor Schoenig notes the unfairness of this as the Village has a low population but has a car dealership and other large businesses that contribute to sales tax so the Village would not get a fair share. Mayor Schoenig also notes that this could cause an issue with the County's budget and the services that the Towns and Villages receive as a result of the sales tax obtained by the County.
- 11.2. The Board inquires about the discussion regarding the sidewalk to be repaved on Wilkes Street. Clerk Chiudina recalls an email from DPW Superintendent Consentino stating that the sidewalk will be paved so that it ends before the driveway of the person who was complaining about the state of the sidewalks. She also informs the Board that there are currently no updates on the paving of Wilkes Street or Allview Avenue. Mayor Schoenig informs the Board that he will speak with Superintendent Consentino on Friday.
- 11.3. Mr. Lord asks if the Board has an update on the Carmel Avenue Bridge and Clerk Chiudina states that the current opening date is in November, but that is likely to change. The Board recalls their frustration on the design and aesthetics of the new bridge and how it does not fit in with the architecture of the Village.

12. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.

# **AUGUST 2021 MONTHLY REPORT**



**POLICE CHIEF**  
**John Del Gardo**

**VILLAGE OF BREWSTER POLICE DEPARTMENT**  
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees  
FROM: Police Chief John Del Gardo  
AUGUST 2021

911 CALLS	78	VEHICLE REPAIRS	\$ 412.97
WALK IN COMPLAINTS	7	VEHICLE MILEAGE	5138
TOTAL CALLS FOR SERVICE	85	VEHICLE FUEL	728
FOOT PATROL			
Main Street:	66		
MTA	9		
Bike Patrol	6		
Residential:	11		
TOTAL HOURS	92		
Court Hours - Village	48	(Security Detail) 3 Officers	
Court Hours - S.E.	108	(Security Detail) 3 Officers	
TICKETS			
Uniform Traffic Tickets:	164		
Parking Tickets:	73		
Local Ordinance	1		
TOTAL TICKETS	238		
ARRESTS			
BROCCO 511 ARREST	1		
QUINONES 511 ARREST	1		
ITALIANO ROW ARREST	1		
TOTAL ARRESTS	3		

<b>911 DISPATCHED CALLS – 78 CALLS</b>
--

**AIDED – 17**

**VEHICLE ACCIDENT – 5**

**DISPUTE – 13**

**DISORDERLY PERSON / INTOX PERSON – 4**

**911 HANG UP - 1**

**FIRE ALARM – 7**

**NOISE COMPLAINT – 2**

**LARCENY - 3**

**TRESPASS – 2**

**PARKING COMPLAINT – 1**

**WELFARE CHECK – 5**

**EDP – 6**

**LOST/FOUND DOG - 2**

**RABID GROUNDHOG – 1**

**HARASSMENT – 1**

**SUSP PERSON - 4**

**WIRES DOWN – 3**

**STOLEN VEHICLE – 1**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**AUGUST 2021**

**SPEED – 106**

**RED LIGHT – 10**

**STOP SIGN – 12**

**CELL PHONE – 15**

**HANDICAP PARKING – 20**

**511 ARREST – SUSPENDED LICENSE – 2**

**UNLICENSED DRIVER – 9**

**SEATBELT – 1**

**TOTAL – 175**



## August, 2021 Code Enforcement Report

---



VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

### AUGUST, 2021 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$2,385.00	4,760.00
A.2555 BUILDING FEES =	4,605.00	5,727.50
A.2590 PROPERTY REG =	650.00	3,200.00
<hr/>		
TOTAL FOR AUGUST =	\$7,640.00	13,687.50

PERMITS: 15

VIOLATIONS/TICKETS: 1

INSPECTIONS\*: 5

CERTIFICATES: 16

TENANT CO: 1

\*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.